

By-law 08-2023

A By-law to Repeal and Replace By-law 2018-22 and All Other Related By-laws Being a By-law to Provide a Solid Waste Management System for the Collection of Household and Commercial Waste and Recyclable Materials Within the County of Northumberland

Whereas the Council of the Corporation of the County of Northumberland (the "Council") enacted By-law No. 24-90 pursuant to section 209 of the now repealed *Municipal Act,* RSO 1990, c. M.45 (the "Old Act") to assume waste management powers, including such powers conferred upon the councils of local municipalities under the Old Act, which By-law came into force and effect on January 1, 1991; and

Whereas section 12 of the *Municipal Act*, 2001, SO 2001, c 25, as amended (the "Act") states that if on December 31, 2002 a By-law passed under the Old Act as it read on that day was in force, that By-law continues and the power to pass By-laws conferred as a result of that By-law continues; and

Whereas Section 11 of the Act provides broad authority to municipalities to pass bylaws respecting certain matters, subject to certain restrictions, including by-laws respecting waste management and the health, safety and well-being of persons.

Whereas the Council enacted several by-laws since 1990, including but not limited to By-law 2015-19, By-law 09-02, and By-law 31-00, to provide for the establishment, maintenance and operation of a solid waste management system and to provide for the collection of waste, and other materials, and, deems it in the public interest to enact a new by-law and repeal the former related by-laws; and

Whereas the Council deems it in the public interest to include in its By-laws provisions to prohibit the unlawful and unauthorized depositing of waste, to maintain the health, safety and welfare of the inhabitants of the County of Northumberland, and to consolidate all such provisions of both enactments into a single by-law; and

Whereas section 425 of the Act authorizes municipalities to pass by-laws which provide that any person who contravenes a by-law of the council, passed under the authority of the Act, is guilty of an offence; and

Whereas the Act provides that where a municipality has authority to direct or require a person to do any matter or thing the municipality may also provide that, in default of its being done by the person directed or required to do it, such matter or thing shall be done at the person's expense, and that the municipality may enter upon land at any reasonable time for that purpose, and the municipality may recover the costs of doing such matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes and such costs, including interest, constitute a lien on the land;

Now Therefore Be It Enacted as a By-law of the Council of the Corporation of the County of Northumberland as follows:

1.0 **DEFINITIONS**

1.1 For the purposes of this By-Law:

"apartment building" means a building which consists of six or more dwelling units;

"ashes" means the residue, including soot, of any fuel or *waste* after it has been consumed by fire;

"bag tag" means a tag or a sticker bearing the County of Northumberland logo and the word WASTE, issued by the *County* pursuant to this *By-law*;

"blue box" means a blue coloured, open-topped plastic box which is provided by the County, or a plastic box comparable in weight and dimensions to a County provided Blue Box, used for the collection of recyclable materials described in Schedule "B" of this By-Law;

"boxboard" means thick paper packaging without a corrugated core;

"bridge" shall mean a public bridge, and includes a bridge forming part of a *highway* or on, over or across which a *highway* passes;

"bulky household waste" means any weighty or bulky articles commonly used in the home and shall include but not be limited to: mattresses, beds, carpets, chairs, sofas, tables, exercise equipment, refrigerators, freezers, stoves, washers, dryers, televisions, water tanks and other large appliances or furniture;

"By-law", except where indicated otherwise, means this By-law and any amendments thereto including any Schedules forming any part of this By-law and any amendments thereto, as enacted by the Council from time to time;

"by-law enforcement officer" means a by-law enforcement officer for the County or any other person authorized by the County to enforce the by-laws of the County, and includes a police officer;

"cardboard" means paper packaging with a corrugated core;

"collector" means any person designated or authorized by the *County* to collect *waste* pursuant to this *By-law*, and includes a *collection contractor*, and any person working for a *collection contractor*;

"collection contractor" means a company, person, corporation or partnership performing collection and haulage of *waste* under contract with the County of Northumberland;

"commercial premises" means premises in or at which a commercial business is being operated;

"commercial waste" means any waste produced by or at any commercial premises;

"compostable waste" means any *waste* capable of being composted either at a central composting site or in a backyard composter;

"construction or demolition debris" means any discarded building material, resulting from the erection, demolition, repair, removal or improvement of any building, structure or property, including, but not limited to, concrete, stones, earth from excavations or grading, shingles, lumber, plaster, sawdust and shavings;

"container" means a garbage receptacle, recycling receptacle or household organic waste receptacle approved by the County, also referred to as a receptacle;

"Council" means the Council of the County of Northumberland;

"County" means the Corporation of the County of Northumberland, or the geographical area within the boundaries of the County of Northumberland, as the context allows;

"designated disposal site" means a disposal site designated and approved by the County of Northumberland;

"dwelling unit", also referred to herein as a *"household"*, means a unit consisting of one or more rooms designed for use as a single housekeeping establishment;

"garbage" means solid, non-hazardous waste, other than *Unacceptable Residential Waste* described on Schedule "C";

"green bin or *household organics receptacle"* means a receptacle provided by the County for the collection of *Household Organic Waste*, or another green coloured receptacle of comparable dimensions used for that purpose;

"grey box" means a grey colored, open-topped plastic box which is provided by the County, or a plastic box comparable in weight and dimensions to a County provided Grey Box, used for the collection of recyclable materials described in Schedule "B" of this By-Law;

"highway" includes a common and public highway, street or road and includes the shoulders, ditches, culverts and other untraveled portions of a highway;

"home health care waste", means items used for personal home health care and includes, but is not limited to:

Empty and rinsed colostomy bags; Empty and rinsed gastric and nasal tubes; Incontinence products; Intravenous bags and tubing; Sponges; Any other material deemed home health care waste by the County, but does not include: Pathological waste; or Hypodermic needles, syringes or sharps

"Household Hazardous Waste" has the same meaning as *Municipal Hazardous or Special Waste*;

"Household Organic Waste" means kitchen food waste and any other organic material collected separately in Household Organics Receptacles for the purpose of composting as determined by the County and described in Schedule "A" of this By-Law;

"household waste" means waste material from a dwelling unit;

"householder" means any *owner*, occupant, lessee, tenant, or any person having use, occupation or charge of any *dwelling unit* or *multi-dwelling unit building*;

"industrial premises" means any building, structure or premises used for an industrial or manufacturing purpose;

"industrial waste" means waste material from any one or more industrial or manufacturing processes, or *waste* from any industrial or manufacturing premises;

"lands" includes lands, tenements and hereditaments, or any estate or interest therein, and any right or easement affecting them, and includes land covered by water;

"leaf and yard waste" means any organic or other material ordinarily associated with yards or gardens, including plants, grass, flowers, branches, leaves, or bushes;

"local municipality" means a local municipality forming part of the *County* for municipal purposes;

"manufacturers' waste" means any abandoned, condemned or rejected product or byproduct, or the *waste* from any process or by-product, produced as a result of the work of any manufacturer, builder or contractor in the operation of such business or trade, and scrap metal and motor vehicle parts from any garage or service station;

"multi-dwelling unit building" means a detached building containing up to five *dwelling units*, and includes a rooming, boarding or lodging house;

"municipality" means The Corporation of the County of Northumberland, or the geographical area within its jurisdiction, as the context allows;

"municipal hazardous or special waste", means items referred to as municipal hazardous or special waste on Schedule D, and any other waste material designated as municipal hazardous or special waste by Provincial statue and / or the County, also referred to as Household Hazardous Waste;

"offence" means any offence under an Act or under a regulation or by-law made under the authority of an Act;

"owner", when used in relation to property or premises, includes an "occupier" of real property or premises as that term is defined in the *Occupier's Liability Act*, RSO 1990, c. O.2, as amended, or any successor legislation thereto;

"person" includes a partnership or corporation, and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to law;

"polycoat" means paper based packaging with a coating;

"private road" means any road or laneway that has not been assumed by either the *local municipality* or the County of Northumberland;

"provincial offences officer" has the same meaning as in section 1 of the *Provincial Offences Act,* RSO 1990, c P.33, as amended, or any successor legislation thereto;

"receptacle or *container"* means a *garbage* receptacle, *recycling receptacle*, or *green bin* approved by the County;

"recyclables" means recyclable material of a kind which is included in the County's recycling program, including, but not limited to, items or material listed under RECYCLABLE ITEMS in Schedule "B" to this *By-law*, and any other similar material;

"recycling receptacle" means a *blue box* or *grey box* that is used for collecting recyclables;

"residence" includes a *dwelling unit* and unit in a *multi-dwelling unit building* but does not include a *dwelling unit* in an *apartment building*;

"residential waste" means any *household waste* other than *recyclables*, *household organic waste, leaf and yard waste,* or *household hazardous waste,* including, but not limited to, those items listed under Schedules A, B, C and D to this *By-law*, and any other similar material;

"serviced unit" means any *dwelling unit* or residential, institutional, retail or *commercial premises* authorized to receive curbside collection services pursuant to this *By-law*;

"set fine" means the amount of fine set by the Chief Judge of the Superior Court of Justice for an *offence* for the purpose of proceedings commenced under the *Provincial Offences Act,* RSO 1990, c P.33, as amended, or any successor legislation thereto;

"sharps" means medical or veterinary equipment intended to be sharp for the purpose of cutting, piercing, or shaving, and includes medical needles, scalpels and knives;

"street" means any public *highway*, road, lane, alley, square, place, thoroughfare or way within the County of Northumberland;

"styrofoam" means expanded polystyrene;

"trade waste" includes industrial waste and manufacturers' waste;

"*waste*" means garbage, household organic waste, recyclables, leaf and yard waste, and household hazardous waste;

"unacceptable residential waste" means any waste material or substance that, due to the hazardous associated with it (be it dangerous, corrosive, flammable, poisonous or explosive, etc.) are not accepted as part of the roadside collection program. A detailed listing of UNACCEPTABLE RESIDENTIAL WASTE COLLECTION ITEMS is provided in Schedule "C" to this *By-law;*

1.2 Italicized terms in this *By-law* refer to such words or terms as defined in section 1.1.

2.0 SCOPE OF THE BY-LAW

2.1 The *Council* hereby declares and confirms its intent that should any provision or any part of any provision of this *By-law* be held by a court of competent jurisdiction to be invalid, or of no force and effect, it is the intent of the *Council* in enacting this *By-law*, that each and every other provision of this *By-law*, and every part of any provision, authorized by law, stand and be applied and enforced in accordance with its terms to the extent possible according to law.

3.0 APPLICATION

- 3.1 Roadside waste collection services may be provided, in accordance with this *By-law*, to any *dwelling unit*, or to any institutional, retail or *commercial premises* within the *County*, provided that such unit or premises is situated within a municipality or part of a municipality in respect of which the *County* has made arrangements for the provision of such services. In the case of *apartment buildings*, the County may provide collection services to these buildings, provided that each individual *dwelling unit* has road frontage in front of the individual *dwelling unit*, on which to place their waste materials for collection. The *County* may make arrangements for the collection of recyclables from *apartment buildings*, on a case by case basis. *Apartment buildings* receiving curbside collection services from the County as of January 1, 2010, will continue to be entitled to this service, even if the road frontage requirement is not met.
- 3.2 The *owner* of any property in the *County* which is not included in section 3.1 shall provide a system for the collection, removal and disposal of all *waste* from such property.
- 3.3 Any *person* who generates *waste* in the *County* which is not eligible for collection services under this *By-law*, shall provide a system for the collection, removal and disposal of all *waste* so generated.
- 3.4 Sections 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14 are not applicable to *dwelling units* within Ward Two of the Municipality of Port Hope.

4.0 LOCATION OF WASTE FOR COLLECTION

- 4.1 Every *owner* of property, and every *person* putting out *waste* for collection by the *County*, shall comply with the following requirements as a condition of the provision of such collection service:
 - a) all *containers* shall be placed within three metres of the edge of the *street* along which collection service is provided;
 - b) containers shall be placed either on the property from which they are to be collected, or on the untraveled portion of the street directly in front of the property, in the place of easiest access to the collector and at ground level;
 - c) for *multi-dwelling building* units, as well as where compliance with paragraphs a) and b) is not reasonably possible, *County* staff may designate the location(s) at which *containers* shall be placed for collection;
 - d) in all cases, every *container* shall be placed so as not to obstruct the travelled portion of a *street*, public sidewalk or any other public way;
 - e) during times of snow accumulation, every *container* shall be left for pick-up on the driveway of the property adjacent to the ploughed portion of the roadway, or at such other location as may be designated by *County* staff;
 - f) no *collector* shall be required, in order to collect *waste*, to enter into any building, ascend any stairway, or enter into any elevator, hoist or lift; and
 - g) except by order of *County* staff where entry is deemed to be feasible, no collection vehicle owned, rented or operated under contract to the *County* shall enter a privately-owned driveway or land, or other private property, for the collection of *waste*;
- 4.2 The following are factors which *County* staff may consider in deciding whether or not to authorize *waste* collection from private property, or in designating a *waste* collection point:
 - a) the availability of a *waste* collection point that is freely accessible for collection vehicles;

- b) the configuration of private streets and roadways, and the ability of collection vehicles to maneuver safely on such streets and roadways;
- c) the desirability of an enclosure for the storage of *waste* as well as the availability of a freely accessible site for such an enclosure; and
- 4.3 in order to be considered for roadside collection by the *County*, private roadways must service more than one *residence* and meet and maintain the minimum specifications contained in Schedule "F". Private roadways being provided with curbside collection services from the *County* as of May 1, 2009, will continue to be entitled to this service, provided that items e and f of Schedule "F" are adhered to.

5.0 FREQUENCY AND TIMES OF COLLECTION FOR RESIDENTIAL WASTE, RECYCLABLES AND HOUSEHOLD ORGANICS

- 5.1 Except for the central business districts of the Town of Cobourg and Municipality of Port Hope, collection service shall be provided once per week per serviced unit between the hours of 7:00 a.m. and 5:00 p.m. Exceptions to collection hours and schedules shall be affected only upon the approval of *County* staff.
- 5.2 Collection times and routes and alterations thereto may be proposed by the *collection contractor* engaged by the *County*, but shall be subject to the approval by *County* staff.
- 5.3 Collection service shall be provided to the central business districts of the Town of Cobourg and Municipality of Port Hope twice per week as outlined in Schedule "E" to this *By-law*.

6.0 TIME OF PLACEMENT

- 6.1 Every *owner* of property or other *person* putting out *residential waste, recyclables* or *household organic waste* for roadside collection shall place such *waste* at the curb or roadside no earlier than 4:30 p.m. on the day before the scheduled collection.
- 6.2 Every *owner* of property shall remove or arrange for the removal of any *waste*, *receptacle* or material remaining for any reason on public property after the time for pick-up before 10:00 p.m. on the day of the scheduled collection, whether or not collection has occurred.
- 6.3 Where the *owner* fails to remove remaining *waste* in accordance with Section 6.2, the *County* may issue an Order to remove the waste, which

may take the form of a notice to the *owner* or another *person* who in the opinion of the *County* or *Enforcement Officer* is responsible for the *waste*. If after 24 hours from the issuance of this Order or notice, the *waste* still has not been removed, the *County* may make arrangements for the proper collection and disposal of the waste. All costs associated with collecting and disposing of the waste will be billed to the *person* to whom the Order or notice was issued and may be collected in the form of municipal taxes in accordance with section 326 of the *Municipal Act, 2001*, SO 2001, c. 25.

7.0 HOLIDAY EXCLUSIONS

7.1 No collection shall be made on the following Statutory Holidays:

New Year's Day	Civic Holiday
Family Day	Labour Day
Good Friday	Thanksgiving
Victoria Day	Christmas Day
Canada Day	-

- 7.2 Where a designated holiday falls on a regular collection day, the collection shall be made on the following working day unless an alternate collection schedule is devised by *County* staff to accommodate such changes. Such changes shall be designed to minimize the number of necessary changes and the impact of change on *County* residents and businesses.
- 7.3 Changes to the collection schedule due to the holiday exclusions shall be advertised by the *County* to ensure that residents have been adequately notified of such changes.

8.0 LIMITATIONS ON NUMBER OF ITEMS PLACED OUT FOR COLLECTION

- 8.1 Unless otherwise provided in this *By-law*, no more than the following combined number of containers of *residential waste* shall be collected by the *County* on any collection day:
 - 1. up to two containers per *serviced dwelling unit*;
 - 2. up to two containers per *serviced dwelling unit* in a *multi-unit building*, up to a maximum of ten for a building containing five such units;

- 8.2 Unless otherwise provided in this *By-law*, no more than the following combined number of containers of *household organics* shall be collected by the *County* on any collection day:
 - 1. up to two containers per serviced dwelling unit;
 - 2. up to two containers per *serviced dwelling unit* in a *multi-unit building*, up to a maximum of ten for a building containing five such units;
- 8.3 Unless otherwise provided in this *By-law*, no more than three containers of household organics shall be collected by the *County* on any collection day from any institutional, retail or *commercial premises* or unit thereof.
- 8.4 Unless otherwise provided in this *By-law*, no more than twenty containers of *recyclables* shall be collected by the *County* on any collection day from any institutional, retail or *commercial premises* or unit thereof.
- 8.5 There is no limit to the amount of *recyclables* that may be placed out for curbside collection from a *dwelling unit* or a *multi-dwelling unit building*.
- 8.6 A *collector* may collect *waste* only:
 - 1. from a *serviced unit*;
 - 2. if the *waste* is of a nature authorized to be collected; and
 - 3. where such *waste* is placed for collection,

all in accordance with the provisions of this By-law.

9.0 MATERIALS NOT COLLECTED BY THE COUNTY

- 9.1 Every *person* responsible for *waste* not collectable or not collected by the *County* under this *by-law* shall ensure such *waste* is disposed of properly by and at the expense of that *person*, or the *owner* of the property from or on which such *waste* was generated.
- 9.2 The following materials shall not be collected by the *County* or its *contractor*:

- 1) swill or other organic matter not properly drained or wrapped;
- 2) liquid waste or pathogenic wastes;
- 3) bio-medical wastes;
- 4) any material which has become frozen to the container and cannot be easily removed;
- 5) *trade waste*, including any abandoned, condemned or rejected product or *waste* material, builders' or contractors' refuse, and stock of any wholesale or retail merchant;
- 6) discarded vehicle parts, and accessories from automotive service stations or other automotive establishments;
- 7) any material in a receptacle or container which does not conform to this *By-law*;
- 8) hot ashes or any waste material capable of starting fires;
- 9) sod, earth, tree trunks and large branches, stone, drywall, building materials or building rubbish;
- 10) live creatures, carcasses or parts thereof or any dog, cat, fowl, fish, or any other creature (with the exception of normal *household organics*);
- 11) any hazardous waste or any sharps;
- 12) any material that has been banned from the County landfill sites;
- 13) hay, straw and manure;
- 14) major appliances or large household furnishings;
- 15) explosive or highly combustible materials;
- 16) leaf and yard waste, except at times designated under section 12.1;
- 17) tires used for automobiles, trucks, trailers, motorcycles, bicycles, or any other mechanized equipment;
- 18) bulky household wastes;

19) construction or demolition debris.

9.3 Materials not collected by the *County* shall be source-separated and composted or recycled where possible.

10.0 PREPARATION OF RESIDENTIAL WASTE COLLECTION

- 10.1 No *person* shall set out *waste* for collection except at the residential, institutional, retail or *commercial premises* at which the *residential waste, recyclable,* or *household organics* material is generated within the *County.*
- 10.2 The *owner* of the *serviced unit*, and/or any *person* putting out *waste* for collection, shall ensure that no material is scattered by wind, animals, or other cause, or by improper preparation of *waste* material. *Waste* shall be drained of all liquids and be secured and then placed in the appropriate *container* or bag, as defined in this *By-law*.
- 10.3 Residential Waste
 - 10.3.1 Any property *owner* who places *residential waste* for collection shall ensure that such *residential waste* is placed in opaque disposable plastic bags measuring not more than 76 cm X 96 cm (30 inches X 38 inches), of a minimum of 1.5 ml thickness and must be capable of being lifted with 20 kg (44 lbs) of contents. Plastic bags must be securely tied before being placed into a *container* as described in this *By-law*.
 - 10.3.2 Every property *owner* shall ensure that *containers* used to hold *residential waste* for collection comply with the following requirements:
 - 1) the *containers* must not exceed a maximum volume of 0.08 cubic metres or 80 litres (17 gallons);
 - 2) *containers* shall be covered, watertight, have suitable handles, and not be more than 66 cm (26 inches) high, or 46 cm (18 inches) in diameter;
 - 3) *containers*, when filled with *residential waste,* must not weigh more than 20 kg (44 lbs). The decision as to whether or not

there is compliance with this requirement shall be at the discretion of the *County* or the *collector*;

- 4) no *container* shall be filled above the top level, and all containers shall be maintained so as to prevent access by insects or animals, or the escape of odours therefrom;
- 5) all *containers* containing residential waste shall be labeled appropriately to indicate that they contain *residential waste*;
- 6) every *container* shall contain *residential waste* exclusively, with no mixing of different types of *waste*.

10.4 Recyclables

- 10.4.1 Every property *owner* shall ensure that paper and paper like *recyclables,* as listed in Schedule "B" of this *By*-law, placed for collection, are separated into a *Grey Box* or another *container* which meets the following requirements:
 - 1) the *containers* must not exceed a maximum volume of 0.08 cubic metres or 80 litres (17 gallons);
 - 2) *containers* shall have suitable handles, and not be more than 66 cm (26 inches) high, or 46 cm (18 inches) in diameter;
 - containers, when filled with paper or paper like recyclables, must not weigh more than 20 kg (44 lbs). The decision as to whether or not there is compliance with this requirement shall be at the discretion of the *County* or *collector*;
 - 4) no container shall be filled above the top level;
 - 5) all *containers* containing paper or paper like recyclables shall be labeled appropriately to indicate that they contain paper *recyclables*;
 - 6) every *container* shall contain paper or paper like *recyclables* exclusively, with no mixing of different types of *waste*.

- 10.4.2 Every property *owner* shall ensure that containers and container like *recyclables*, as listed in Schedule "B" of this *By*-law, placed for collection, are separated into a *Blue Box* or another *container* which meets the following requirements:
 - 1) the *containers* must not exceed a maximum volume of 0.08 cubic metres or 80 litres (17 gallons);
 - 2) *containers* shall have suitable handles, and not be more than 66 cm (26 inches) high, or 46 cm (18 inches) in diameter;
 - containers, when filled with containers or container like recyclables, must not weigh more than 20 kg (44 lbs). The decision as to whether or not there is compliance with this requirement shall be at the discretion of the *County* or *collector*;
 - 4) no container shall be filled above the top level;
 - 5) all *containers* containing containers or container like *recyclables* shall be labeled appropriately to indicate that they contain containers *recyclables*;
 - 6) Every *container* shall contain containers or container like *recyclables* exclusively, with no mixing of different types of *waste*.
- 10.5 Household Organic Waste
 - 10.5.1 Every property *owner* who places *household organic waste,* as listed in Schedule A of this *By-law,* for collection shall ensure that it is separated into a *Green Bin,* in accordance with the requirements set out in section 10.5.2 below;
 - 10.5.2 *Green Bins* used to *household organic waste* for collection shall comply with the following requirements:
 - Green bins, when filled with household organic waste, must not weigh more than 20 kg (44 lbs). The decision as to whether or not there is compliance with this requirement shall be at the discretion of the *County* or *collector*;
 - 2) no green bin shall be filled above the top level;

- 3) every *green bin* shall contain *household organic waste* exclusively, with no mixing of different types of *waste*.
- 10.6 Every property *owner* who places cardboard for collection shall ensure that such carboard has been flattened and placed into a *container* for paper or paper like *recyclables*, meeting the specifications listed under section 10.5, or flattened and tied into bundles which do not exceed the dimensions of 76 cm X 76 cm X 25 cm (30 inches X 30 inches X 10 inches).
- 10.7 Every property *owner* who places half bags of *residential waste*, for the purposes of half *bag tags*, as defined in section 11.1 of this *By-law*, shall ensure that such *residential waste* is contained in grocery bags weighing no more than 10 kg (22 lbs).
- 10.8 Every property *owner* who places *recyclables, household organic waste, or household hazardous waste* for collection shall ensure they are separated from *residential waste* items.
- 10.9 No *person* shall pick over, interfere with, disturb, remove or scatter any *residential waste, recyclables, household organics*, or any articles placed out for collection, whether housed in *containers* or otherwise.

11.0 USER PAY

11.1 (1) Subject to subsection (2), every *person* who places any item or *container* of *residential waste* for collection shall ensure a complete valid *bag tag* is affixed to its exterior in a clearly visible location.

(2) A grocery bag, defined as a plastic bag having maximum dimensions of 40 cm by 40 cm, containing *residential waste*, may, instead of a complete *bag tag*, have affixed to it one half-*bag tag*, being a *bag tag* cut in half lengthwise.

11.2 Where plastic bags are used for *residential waste*, the *bag tag* shall be attached to the plastic bag. To enhance the visibility, the *bag tag* must be positioned so that the *collector* may easily see the entire *bag tag*. When containers are used, the *bag tags* must be attached to a large article positioned at the top, inside of the *container* so that the *collector*, upon removal of the *container*'s lid, easily sees it. The *County* accepts no responsibility for *bag tags* lost or removed from *waste* bags or *containers*.

- 11.3 Any *residential waste* item not having the required *bag tag*, or half *bag tag*, shall not be collected by the *collector*.
- 11.4 *Bag tags* must be purchased from the *County* at locations designated by the *County* at a price established by *Council* resolution, as may be amended from time to time, which price constitutes a user fee for the collection of *residential waste* and *recyclables* by the *County* pursuant to this *By-law*.
- 11.5 The payment of such fee shall be made to the Corporation of the County of Northumberland through the purchase of *residential waste bag tags* from the *County* or its authorized agents.
- 11.6 The monies so collected shall be used by the *County* to assist in maintaining a system for the collection, removal and disposal of *waste* and to assist the *County* in its initiatives to reduce, reuse and recycle *waste* products.
- 11.7 No *person* shall use counterfeit *bag tags*. Persons found to be using counterfeit *bag tags* will be subject to a fine. Upon a repeat offence, curbside collection services may be suspended and / or terminated.
- 11.8 No *person* shall use partial *bag tags* on bags of *residential waste* unless the requirements of Section 11.1 of this *By-law* are met.

12.0 SPECIAL PICK-UPS

- 12.1 The *County*, by notice to the public, may designate specific days and times for the collection of special items such as *leaf and yard waste*, or batteries
- 12.2 No material from special pick-ups will be collected unless it meets all requirements concerning weight, size and non-collectable restrictions, contained in the notice to the public.

13.0 WASTE STORAGE BINS

13.1 In rural areas, bins may be used to hold *residential waste* and *recyclables* for curbside collection purposes. Every *owner* of property where such a bin is so used shall ensure that every bin complies with the following provisions:

 every bin shall be constructed in such a manner as to protect residential waste and recyclables from being exposed to precipitation, animals and insects;

every bin shall be easily accessible to the *collector* for the removal of *residential waste* and *recyclables* by having a proper lid that can be easily opened and stay in an open position, unassisted by the *collector* while the items are removed;

bins shall be placed as close to the road as possible, and in any event, within 3 metres (10 feet) of the travelled street surface, but remain on private property unless permission is granted by *County* staff for an acceptable site on public property or the road allowance;

every bin shall have a bright red coloured, rigid flag of at least 7.5 cm X 7.5 cm (3 inches X 3 inches) mounted on an arm that can be raised and lowered as appropriate. The flag must be in the upright position if the bin contains acceptable *residential waste* or *recyclables* for collection. No collection shall occur if the flag is in the down position. The *collector* shall place the flag in the down position after removing the *waste*;

if the *collector* fails or refuses to collect any *waste*, it shall be the *owner*'s responsibility to remove all uncollected *waste* from the bin and ensure its proper disposition;

every bin shall be kept in a sanitary condition at all times. Any unsanitary, improperly constructed or unmaintained bins will be tagged by the *County* with a notice to correct the problem, and no *waste* shall be collected from the bin until such problem has been corrected. The *collector* shall notify the *County* immediately of any unsanitary, improperly constructed or unmaintained bin;

the fact that more than one *dwelling unit* uses a bin shall not be used to increase the maximum number of *residential waste* containers produced by any single *dwelling unit* for collection

any *waste* deposited in or around the bin from any source will be the responsibility of the *owner* to remove and dispose of appropriately.

14.0 COLLECTION CONTRACTOR'S RESPONSIBILITIES

- 14.1 The *collector* shall follow the laid-out routes and conform to all instructions contained in this *By-law* and/or established by contract, or otherwise as set out by *County* staff. The work of each route shall be completed daily and the *collectors* shall be courteous and render every reasonable service to the *householder* for the proper execution of work.
- 14.2 The *collector* shall handle all containers with due care. The *collector* shall not overload any truck or allow any of the contents to fall therefrom and shall carefully gather up any *waste* which may have been spilled onto the ground.
- 14.3 Any container damaged by the *collector*, due to negligence shall be replaced in kind, by the *collector*, at the *collector*'s sole expense.
- 14.4 No person shall salvage waste items set out for curbside collection or waste items in and around the disposal areas.
- 14.5 In no instances shall the *collector* be called upon to make collections from any point which is unreasonably inconvenient or dangerous to any employee or equipment, nor shall the *collector* be required to remove containers from any point other than that designated by or under this *By-law*.

15.0 GENERAL

- 15.1 No *person* shall convey on or through any street any *waste*, or other refuse, or any swill, liquid waste or offensive matter unless it is secured or properly covered in containers, or in vehicles equipped with canvas covers or tarpaulins which must be placed and fastened in such a manner as to prevent such matter from falling onto the street, or on any public or private *lands* within the *County*.
- 15.2 An *owner*, lessee, tenant or other *person* in charge of a hotel, *apartment building*, tenement, *commercial premises*, shop, store or public institution who finds the collections established by the *County* pursuant to this *By-law* inadequate to keep such premises free of accumulated *waste* and other refuse, shall make such other arrangements at such *person*'s own expense for the collection and removal thereof as may be required.

15.3 Where this *By-law* imposes a duty or requirement upon one or more *persons*, it shall be the duty and responsibility of every such *person* to fulfill the duty or requirement or ensure that it is fulfilled.

15.4

(1) The *County* does not, through the enactment of this *By-law*, contract for or undertake a duty to collect *waste* beyond any existing requirements imposed upon it in this *By-law*, and undertakes no liability in respect of any *waste* not collected;

(2) Failure by any *person* to comply with any of the requirements of this *By-law* with respect to *waste* may result in the refusal by the *collector* to collect any such *waste*. Where the *collector* refuses to collect waste in accordance with this by-law, it is the responsibility of the person who placed the waste for collection to ensure it is safely disposed of, and to ensure it is not stored, placed, deposited in a manner contrary to the provisions of this by-law.

16.0 PROHIBITIONS ON DEPOSITS OF WASTE

16.1 No *person* shall throw, place or deposit, or cause, permit or allow to be thrown, placed or deposited:

(1) any *waste* on any *highway*, street, bridge or in any ditch or culvert on or adjacent to a *highway* within the *County*;

(2) any *waste* on any *lands* owned by the *County* or any of *its local municipalities*, or any of their local boards, except with the authority of the *Council*, or the council of the *local municipality*, or of the local board, as the case may be;

(3) waste generated at or by a *residence*, *dwelling unit*, retail or *commercial premises*, or other business, in a public area or by means of a garbage or recycling container which has been provided for the use of pedestrians or other public recreational use;

(4) waste at any location other than for collection at the designated pickup point in front of the premises at which it was generated, or at a disposal site, waste collection point, or other location designated by or under the Waste Management By-law for such purpose.

16.2 Where *waste* belonging to or originating from an identifiable *person* is found on *lands* owned by the *municipality* or on a *highway* within the

municipality, such *person* shall be presumed, in the absence of evidence to the contrary, to have deposited or permitted the depositing, of the *waste*, at the place where it is found.

- 16.3 No *person* other than the *County,* or its authorized agents, may sell or otherwise distribute *bag tags* or make any charge therefore, and the County shall not honour any tag issued, made, sold, transferred or distributed other than in accordance with this *By-law*.
- 16.4 No person other than the *County*, or its authorized printer, shall print *bag tags.*

17.0 APPLICATION OF BY-LAW

The provisions of this By-law apply throughout the County of Northumberland.

18.0 ENFORCEMENT AND PENALTY

- 18.1 Every person who contravenes any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, RSO 1990, Chapter P.33, as amended.
- 18.2 Every director or officer of a corporation who knowingly concurs in the contravention of any provision of this by-law by the corporation is guilty of such offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, RSO 1990, Chapter P.33, as amended.
- 18.3 Each day on which a person contravenes any provision of this by-law shall be deemed to constitute a separate offence under this by-law as provided for in section subsection 429(2) of the *Municipal Act, 2001*, SO 2001, chapter 25.
- 18.4 Any person who contravenes any of the provisions of section 3.2, 3.3, 6.1, 6.2, 9.1, Part 10.0 (all sections), 15.1, 15.2 or 16.1 of this *By-law* is guilty of an offence and upon conviction, pursuant to the Provincial Offences Act, shall forfeit and pay, in the discretion of the Court, a penalty not exceeding the sum of Five Thousand Dollars (\$5,000.00) for each offence, exclusive of costs.
- 18.5 The provisions of this *By-law* may be enforced by one or more *by-law enforcement officers*, as designated by the County of Northumberland.

- 18.6 No *person* shall interfere with a police officer, *enforcement officer*, or *collector* in the exercise of any duty or authority under this *by-law*.
- 18.7 Subject to section 18.8, any police officer or *provincial offences officer* who believes that a *person* has contravened any section of this *By-law* may issue a Certificate of Offence and an Offence Notice indicating the *set fine* for the *offence* as indicated in Schedule "G" to this *By-law*.
- 18.8 Where the amount of material alleged to have been thrown, placed or deposited in contravention of this *By-law* exceeds 5 cubic metres, the *person* charged shall be prosecuted pursuant to Part III of the <u>Provincial</u> <u>Offences Act</u>.
- 18.9 The *County* may direct that the *owner* of the property where *waste* is deposited in contravention of this *By-law*, or the *owner* of the property where such *waste* was generated, to take steps to clean up such *waste* by issuing an Order to that *person*. Any person to whom an Order is issued under this section shall take all steps to comply with the Order, as may be directed in the Order.
- 18.10 Where the *person* to whom an Order referred to in section 18.9 fails to comply with or carry out such directions as may be set out in the Order, the *County* may, upon giving written notice, carry out the directions at the expense of the *person* and such expenses may be recovered by the *municipality* in a like manner as taxes in accordance with the provisions of section 326 of the *Municipal Act*, *2001*, SO 2001, c. 25.

19.0 CONFLICT

19.1 Where the provisions of any other by-law, resolution or action of the *Council* of the County of Northumberland, or the provisions of any by-law, resolution or action of the council of a *local municipality* in the County of Northumberland are inconsistent with the provisions of this *By-law*, the provisions of this *By-law* shall prevail.

20.0 HEADINGS

20.1 Section headings in this *By-law* are not to be considered part of this *By-law*, are included solely for convenience of reference and are not intended to be full or accurate descriptions of the sections of this *By-law* to which they relate.

21.0 SCHEDULES

21.1 Schedules "A", "B", "C", "D", "E", "F" and "G" form part of this *By-law*.

22.0 IN FORCE DATES

- 22.1 This By-law comes into force on February 16, 2023.
- 22.2 Notwithstanding section 22.1, Schedule "G" of this by-law comes into force on the later of February 1, 2023 or the date it is approved by the Regional Senior Justice in accordance with subsection 26(2) of the *Courts of Justice Act*, RSO 1990, c. C 43;
- 22.3 All previous By-laws relating to the collection and disposal of waste in the County, including (but not limited to) By-law 2015-19, By-law 09-02, and By-law 31-00 are hereby repealed effective February 16, 2023.

That By-law 08-2023 be introduced and be deemed to be read a first, second and third time, passed, signed and sealed this 15th day of February, 2023.

Mandy Martin, Warden

Maddison Mather, Clerk

Schedule "A" to By-law 08-2023

HOUSEHOLD ORGANIC WASTE

Household Organic Waste includes, but is not limited to:

Waste Type Description / Examples

Food Waste All food (cooked/raw/whole/peelings), baked goods, bread, butter, cake, candy, cereal, cheese, chicken, coffee grounds and filters, cookies, corn cobs and husks, dairy products, dough, eggs, and egg shells, fat, fish and fish parts, flour, fruit, grains, gravy, grease, herbs, jams, jellies, lard, margarine, mayonnaise, meat, muffins, nuts and shells, oatmeal, oats, pasta, peanut butter, pizza, popcorn, rice, salads, sauces, shellfish, sour cream, spices, sugar, tea bags, toast, vegetables, watermelon and yogurt

Soiled Paper Butcher paper, cardboard (waxed), facial tissues, greasy pizza boxes, microwaveable popcorn bags, muffin paper, paper napkins, paper plates, paper towels and wax paper

Other Waste Compostable bags, Bones, dried decorative fruits and vegetables, dryer lint, feathers, flowers, garden fruit (e.g. crab apples), gourds, hair, houseplants, natural wreathes, paper food waste bags, pet food, sawdust (in paper bags), shredded paper, toothpicks, wood shavings, and wooden stir sticks

Unacceptable items include, but are not limited to:

Animal waste or litter, ashes, biodegradable bags, cigarettes and cigarette butts, cigars and cigar butts, corks, cotton balls and swabs, dead animals, diapers, dirt or earth, disposable dusters, and sweeper cloths, disposable wipes, dryer sheets, feces, feminine hygiene products, garbage, glass, gravel, incontinence products, lumber or treated wood, manure, metal, motor oil, Municipal Hazardous or Special Waste, plastic or plastic coated products of any kind, sawdust (unless contained in a paper bag), stones, topsoil, vacuum bags and contents, wire or metal ties, yard waste, and any other item which in the opinion of the County, is detrimental to the organics processing system.

Schedule "B" to By-law 08-2023

RECYCLABLE ITEMS

Recyclable items, as listed below, or any other material deemed as a recyclable item by the County shall be placed out for collection in Blue Boxes, Grey Boxes, or in containers meeting the specifications laid out in the *By-law*.

BLUE BOX MATERIALS:

Metal – aluminum foil, plates and trays, aluminum and steel food and beverage containers and lids, empty aerosol cans, empty and dry metal paint cans

Plastic – "clamshell" style fruit and bakery containers, egg cartons, fabric softener bottles, flower pots and flats, food storage containers, ice cream tubs, laundry detergent bottles, margarine containers, shampoo bottles, soft drink bottles, sour cream containers, water bottles, and yogurt containers

Glass – glass jars and bottles

Polycoated Containers – drink boxes, juice boxes and cartons, milk cartons, paper coffee cups, paper ice cream containers

Plastic Bags and Plastic Wrap – (NOTE: the following items are all to be placed loosely into a clear or clear blue bag and placed on top of, or directly beside your Blue Box, or recyclables containers) grocery bags, sandwich bags, dry cleaning bags, bread bags, rinsed milk bags, plastic overwrap on toilet paper / paper towel, newspaper sleeves

GREY BOX MATERIALS:

Boxboard – cereal boxes, cracker boxes, paper drink trays, frozen food boxes, paper egg cartons, paper towel tubes, toilet paper tubes

Cardboard – clean pizza boxes with no liners or crusts, flattened boxes

Paper – Bristol board, catalogues, office paper, envelopes, fine paper, flyers, greeting cards, books (hard covers removed), junk mail, magazines, newspapers, paper bags soft cover books, telephone books, wrapping paper (non-metallic)

Shredded Paper – NOTE: shredded paper must be placed into a separate clear or clear blue bag and placed on top of, or directly beside your Grey Box, or recyclables containers)

Unacceptable items include, but are not limited to:

Antifreeze containers, DVDs, CDs, VHS cassettes, photographs, photo negatives, bubble wrap, ceramics, cereal or cracker box liners, "crinkly" plastic packaging that does not stretch, crockery, facial tissues, garbage, gift bags, glassware, greasy pizza boxes, household organics, laundry baskets, light bulbs, meat packaging, mirrors, mugs, Municipal Hazardous or Special Waste, oil containers, pet food bags, scrap metal, tissue paper, tools, tool boxes, totes, toys, Styrofoam, textiles, utensils, waste electronic and electrical equipment, window glass, yard waste and any other which, in the opinion of the County, is unacceptable

Schedule "C" to By-law 08-2023

UNACCEPTABLE RESIDNETIAL WASTE COLLECTION ITEMS

Ammunition; Animal carcasses; Asbestos: Asphalt; Automotive or motorized equipment parts; Christmas trees: Combustible material, including oil or gasoline soaked rags; Construction, demolition or renovation waste including, but not limited to: blocks, brick, concrete, drywall, plaster and tile; Dirt and earth Feces, manure or animal waste except from household pets; Flares: Gasoline and oil containers; Grass clippings; Household Hazardous Waste (as defined in this By-Law); Household Organics (as defined in this By-Law); Leaves: Liquid waste; Municipal Hazardous or Special Waste (as defined in this By-Law); Pathological waste; Railroad ties; Recyclables (as defined in this By-law) Rocks: Sludge; Sod, soil, sand and stones; Syringes, lancets and other bio-hazardous sharps; Tires Trees and stumps; Wire, wire mesh and wire fencing; Yard Waste (as defined in this By-Law); Any waste set out in such a manner as to pose a health and / or safety hazard to a collection operator or a member of the public;

Any other item which, in the opinion of the County, is detrimental to the collection process or the Waste Management System.

Schedule "D" to By-law 08-2023

MUNICIPAL HAZARDOUS OR SPECIAL WASTE (MHSW)

Municipal Hazardous or Special Waste includes, but is not limited to:

Any household product, material, or item labeled as "corrosive", "toxic", "reactive", "explosive", or "flammable", acid cleaner, adhesives, aerosol containers (if not empty), ammonia, antifreeze and antifreeze containers, auto-body filler, batteries (single use, rechargeable and automotive), bleach, brake fluid, compact fluorescent light (CFL) bulbs, drain cleaner, driveway sealant, empty gasoline containers, fertilizer, fire extinguishers, fluorescent light tubes and ballasts, fungicides, gasoline, grease, helium tanks, herbicides, kerosene, lubricants, mercury switches, thermostats and thermometers, nail polish remover, oil and empty oil containers, oil filters, oven cleaner, paint and empty paint containers, paint stripper, pesticides, pharmaceuticals, pool chemicals, propane tanks and cylinders, roofing tar, shoe polish, solvents and empty solvent container, stains, syringes and needles (in sealed plastic containers), and any other material, which, in the opinion of the County, is deemed to be Municipal Hazardous or Special Waste.

Unacceptable items include, but are not limited to:

Ammunition, asbestos, explosives, flares, and any other item which, in the opinion of the County, is unacceptable

Items that are not considered hazardous and can be placed in the garbage include:

Broken glass, carbon monoxide detectors, food related items (e.g. salad dressing, vinegar), hair conditioner, hand lotion, incandescent light bulbs, razor blades, shampoo, smoke alarms, soap and any other item which, in the opinion of the County, is deemed not to be hazardous.

Schedule "E" to By-law 08-2023

Collection service shall be provided to the central business districts of the Towns of Cobourg and Port Hope twice per week as outlined below:

Cobourg Parameters

- Both sides of King Street business section (front and rear of businesses), from Ball Street to College Street.
- Both sides of Division Street business section (front and rear of businesses), from Chapel Street to Charles Street.
- Downtown sidewalk containers as outlined in the contract.
- All downtown collection will commence no sooner than 7:00 a.m. and be completed by no later than 9:00 a.m.

Port Hope Parameters

- South side of Walton Street, from John to Brown Street.
- Businesses located on Walton and Ontario Streets from Cavan to Mill Street.
- Ontario Street south of Walton Street.
- Brogden's Lane.
- Queen Street from Walton to Augusta Street (rear of buildings).
- Both sides of John Street from Augusta to Walton Street.
- Downtown sidewalk containers as outlined in the contract.
- All downtown collection will commence no sooner than 7:00 a.m. and be completed by no later than 9:00 a.m.

Schedule "F" to By-law 08-2023

PRIVATE ROAD DESIGN SPECIFICATIONS FOR CURBSIDE WASTE COLLECTION

For residential units fronting on a private road, curbside collection may be provided subject to the following requirements:

- a) The internal road layout should be designed to permit continuous collection without reversing. Where the requirement for continuous collection cannot be met, a cul-de-sac or "T" turn-around will be permitted in accordance with the specification shown in Figures 1 and 2;
- b) All roads shall have a minimum width of 4.0 metres and have lay-bys for two way traffic at a spacing of not more than 300 metres. A By-Law must be passed by the municipality, regulating parking on the road, such that parking will not be permitted along the roadway between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday, year round. If lay-bys are not provided, the minimum road width shall be 6.0 metres. If the minimum road width is 6.0 metres or greater, a By-Law regulating parking will not be required;
- c) The turning radii from the centre line of the road must be a minimum of 13.0 metres on all cul-du-sacs and turning circles;
- d) The turning radii for curbs and internal roads must be a minimum of 9 metres;
- e) A vertical clearance of 5.0 metres shall be observed throughout the entire access route;
- f) The roadway shall be kept in a state of good repair (meaning that it will be free from large pot holes, bumps, depressions, standing water and the like). The roadway shall also be cleared of ice and snow prior to 7:00 a.m. on waste collection day(s);
- g) The County will not be responsible for any roadway damage caused by normal use. As such, the access road shall be capable of holding heavy trucks without damage, at all times of year and be constructed to the following minimum standards:
 - a. Gravel road
 - i. 300 mm of compacted granular "B" base; and
 - ii. 150 mm or compacted granular "A" surface.
 - b. Paved road
 - i. 300 mm of compacted granular "B" sub-base;
 - ii. 150 mm of compacted granular "A" base; and
 - iii. 50 mm of HL-3 asphalt surface.





Schedule "G" to By-law 08-2023

County of Northumberland OFFENCES AND FINES, By-law 08-2023

PART 1 Provincial Offences Act

ITEM	SHORT FORM OF OFFENCE	DESIGNATION OF PROVISION	SET FINE
1	Owner fail to provide waste disposal system	3.2	\$205.00
2	Waste generator fail to provide waste disposal system	3.3	\$105.00
3	Owner fail to comply with collection requirements	4.1	\$105.00
4	Owner places waste out for collection too early	6.1	\$105.00
5	Owner fail to remove remaining waste	6.2	\$105.00
6	Fail to dispose of uncollectable or uncollected waste	9.1	\$105.00
7	Set waste out from wrong property for collection	10.1	\$105.00
9	Owner fail to secure waste	10.2	\$105.00
10	Fail to place residential wet waste in plastic bags	10.3.1	\$105.00
11	Fail to place paper or paper like recyclables out properly for collection	10.4.1	\$105.00
12	Fail to place containers or container like recyclables out properly for collection	10.4.2	\$105.00
13	Fail to place household organic waste out properly for collection	10.5.1	\$105.00
14	Fail to separate recyclables from residential waste	10.8	\$105.00
15	Interference with waste	10.9	\$205.00
16	Fail to apply appropriate bag tag(s)	11.1	\$105.00
17	Use counterfeit bag tags	11.7	\$205.00
18	Inappropriate use of partial bag tag	11.8	\$105.00
19	Conveyance of waste in improper container	15.1	\$105.00
20	Unlawful deposit of waste in public place	16.1(1)	\$305.00
21	Unauthorized deposit of waste on municipal land	16.1(2)	\$305.00
22	Deposit waste in unauthorized container	16.1(3)	\$105.00
23	Deposit waste at unauthorized location	16.1(4)	\$305.00
24	Unauthorized sale of bag tags	16.3	\$305.00

25	Unauthorized printing of bag tags	16.4	\$305.00

NOTE: The penalty provision for the offences indicated above is section 18 of By-law 08-2023, a certified copy of which has been filed.